

EXECUTIVE COMMITTEE LEADER'S

WORK PROGRAMME

2 May 2017 to 3 August 2017

(published as at 4th April 2017)



www.redditchbc.gov.uk

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3257 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Bill Hartnett, Portfolio Holder for Community Leadership and Partnership

Councillor Debbie Chance, Portfolio Holder for the Local Environment

Councillor Greg Chance, Portfolio Holder for Planning, Regeneration, Economic Development and Transport

Councillor John Fisher, Portfolio Holder for Corporate Management

Councillor Yvonne Smith, Portfolio holder for Community Safety and Regulatory Services

Councillor Mark Shurmer, Portfolio Holder for Housing

Councillor Pat Witherspoon, Portfolio Holder for Leisure and Tourism

Councillor Juliet Brunner

Councillor Brandon Clayton

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Anti Fraud and Corruption Policy Key: No	Executive 6 Jun 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Consolidated Revenue and Capital Outturn and Financial Reserves Statement 2016/17 Key: No	Executive 6 Jun 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Council Procurement Rules Key: No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Caretaking and Cleaning Review Business Case Key: No	Executive 6 Jun 2017 Council 19 Jun 2017	This is likely to be an exempt item.	Report of the Head of Leisure and Cultural Services	John Godwin, Head of Leisure and Cultural Services Tel: 01527 881762

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Engagement Strategy Key: No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Transformation and Organisational Development	Deb Poole, Head of Business Transformation and Organisational Development Rebecca Dunne, Policy Manager Tel: 01527 881256 Tel: 01527 881616
Equalities Strategy Key: No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Transformation and Organisational Development	Rebecca Dunne, Policy Manager Tel: 01527 881616
Financial Regulations Key: No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Health and Safety Policy - Driving at Work Key: No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Transformation and Organisational Development	Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Health and Safety Policy - Statutory Inspections Key: No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Transformation and Organisational Development	Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256
Housing Business Case Key: No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304
Legal and Democratic Services Review Business Case Key: No	Executive 6 Jun 2017 Council 19 Jun 2017	This is likely to be an exempt item.	Report of the Head of Legal, Equalities and Democratic Services	Claire Felton, Head of Legal, Equalities and Democratic Services Tel: 01527 881429
Leisure Intervention Update Key: No	Executive 6 Jun 2017		Report of the Executive Director of Finances and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Parks and Open Spaces Review Business Case Key: No	Executive 6 Jun 2017 Council 19 Jun 2017	This is likely to be an exempt item.	Report of the Head of Leisure and Cultural Services	John Godwin, Head of Leisure and Cultural Services Tel: 01527 881762
Partnership with a White Label Energy Company for the Provision of Energy Key: No	Executive 6 Jun 2017		Report of the Head of Environmental Services	Kath Manning, Climate Change and Energy Support Manager Tel: 01527 587094

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Planning Fees Key: No	Executive 6 Jun 2017		Report of the Head of Planning	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252 ext 3219
Planning Policy Review Business Case Key: No	Executive 6 Jun 2017 Council 19 Jun 2017	This is likely to be an exempt item.	Report of the Head of Planning and Regeneration	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252 ext 3219
Policy for HRA Gas Maintenance Key: Yes	Executive 6 Jun 2017		Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304
Review of Service Delivery Options - HRA Gas Maintenance Service Key: No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304
Review of Saturday Opening Hours Key: No	Executive 6 Jun 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252
Write Offs April 2016 - March 2017 Annual Report Key: No	Executive 6 Jun 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Options for a Leisure Trust Key: Yes	Executive 11 Jul 2017		Report of the Executive Director Finance and Resources Sports Consultancy Initial Options Appraisal (Executive Committee, July 2015) Leisure Services Options Short, Sharp Review (Overview and Scrutiny Committee, December 2015) Leisure Intervention Update (Executive Committee, December 2015)	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Reddicard Review Key: No	Executive 11 Jul 2017		Report of the Head of Leisure and Cultural Services	Julie Heyes, Business Development Manager Tel: 01527 881377
Redditch Sports and Physical Activity Strategy 2017/2022 Key: Yes	Executive Not before 11th Jul 2017		Report of the Head of Leisure and Cultural Services	Dave Wheeler, Leisure Services Manager Tel: 01527 64252 ext 3313
Seasonal Garden Waste Collections Key: No	Executive 11 Jul 2017		Report of the Head of Environmental Services	Guy Revans, Head of Environmental Services Tel: 01527 64252 ext 3292

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Budget process 2018/19 Key: No	Executive Between 1 Sep 2017 and 31 Mar 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Economic Priorities for Redditch Annual Report 2016-17 Key: Yes	Executive 12 Sep 2017		Report of the Head of North Worcestershire Economic Development and Regeneration	Dean Piper Tel: 01562 732192
Finance Monitoring Quarter 1 2017/18 Key: No	Executive 12 Sep 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Voluntary and Community Sector Grant Funding 2018/19 Key: No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Community Services	Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284
Fees and Charges 2018/19 Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Local Council Tax Support Scheme Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252
Pay Policy 2018-19 Key: No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Finance Monitoring Quarter 2 2017/18 Key: No	Executive 12 Dec 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
HRA Initial Budget 2018/19 - 2020/21 Key: No	Executive 16 Jan 2018 Council 29 Jan 2018		Report of the Executive Director Finance and Resources and Head of Housing Services	Liz Tompkin, Head of Housing Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 64252 ext 3304 Tel: 01527 881207

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Base 2018/19 Key: Yes	Executive 16 Jan 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Finance Monitoring Quarter 3 2017/18 Key: No	Executive 27 Mar 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Overview and Scrutiny Annual Report 2017/18 Key: No	Council 9 Apr 2018		Report of the Overview and Scrutiny Committee	Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268